

**MINUTES**  
**Transportation Policy Committee**  
**Of the**  
**Regional Planning Commission**  
**For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

**January 12, 2016**

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Committee Members:

**Officers:**

PATRICIA BRISTER - Chairwoman

MICHAEL YENNI - 1<sup>st</sup> Vice Chairwoman

ROBBY MILLER – 2<sup>nd</sup> Vice Chairwoman

GUY McINNIS – 3<sup>rd</sup> Vice Chairwoman (Designee: Charles Ponstein)

MITCHELL J. LANDRIEU – Secretary (Designee: Cedric Grant)

**Jefferson Parish:**

Councilman At-Large Cynthia Lee Sheng

Mayor John I. Shaddinger, Jr.

Lee Giorgio

Jack Stumpf

**Orleans Parish:**

Councilmember At-Large Jason Williams (Designee)

Councilmember At-Large Stacy Head

Ronald Carrere

**Plaquemines Parish:**

Mandrel Pansy

**St. Bernard Parish:**

**St. Tammany Parish:**

Councilman Steve Stefancik

Richard Kelley

**Tangipahoa Parish:**

Mayor Pete Panepinto

Dr. Bonnie Lewis

**DOTD**

Secretary Shawn Wilson (designee: Chris Morvant)

**TPC Members:**

Jeff Davis (Designee)

Shelby Lasalle (Designee: Carlton Dufrechou)

President Larry Cochran

Brandy Christian (Designee: Andree Fant)

President Natalie Robottom

Mayor Donald Villere,

Sal Longoria

Mayor Mike Cooper

Mayor Bob Zabbia

Attendance: 27

Consultants:

Staff: Walter Brooks, Jeff Roesel, Nicholas Silvey, Megan Leonard, et al



## AGENDA

1. Consideration: Approval of the December 8, 2015 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Selection:  
Brownfield Environmental Services Hazardous Sites  
RPC Task: BF ENVIR SERV 2015-HAZ  
Amount \$152,878.00
6. Consideration: Consultant Selection:  
Brownfield Environmental Services Petroleum Sites  
RPC Task: BF ENVIR SERV 2015-PET  
Amount \$152,878.00
7. Consideration: Consultant Selection:  
Wayfinding Signage Study Update for Downtown Development District  
RPC Task: A-2.16DDD  
Amount \$40,000
8. Consideration: Cooperative Endeavor Agreement: Downtown Development District and RPC to cost-share Task A-2.16 DDD Wayfinding Signage Study Update  
Amount: \$40,000
9. Presentation: Adams & Reese  
By: Jeff Brooks
10. Consideration: Public Comment Period
11. Consideration: Other Matters



### **President Brister led everyone in the Pledge of Allegiance.**

Following the roll call, a quorum was established. Chairwoman Brister began the meeting.

#### **1. Consideration: Approval of December 8, 2015 Minutes**

Councilman Stefanick made a motion to approve the December 8, 2015 minutes, seconded by Mr. Hunnicutt and approved unanimously as noted by the Chairwoman.

#### **2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 4 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Deputy Mayor Grant, seconded by Ronald Carrere and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

#### **3. Consideration: Amendment to the St. Tammany Transportation**

## **Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 5 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by President Miller, seconded by Richard Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**4. Consideration:                   Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**

There are no amendments for Tangipahoa Parish at this time.

**5. Consideration:                   Consultant Selection:  
Brownfield Environmental Services Hazardous Sites  
RPC Task: BF ENVIR SERV 2015-HAZ  
Amount \$152,878.00**

Mr. Brooks explained a Brownfield is a property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. As part of its commitment to sustainability and the utilization of existing infrastructure, through grants from the US Environmental Protection Agency's (EPA's) Brownfield and Land Revitalization Program, the Regional Planning Commission (RPC) facilitates the redevelopment of Brownfield sites in our member parishes by providing environmental assessments, cleanup plans and technical assistance. To accomplish this mission, RPC is soliciting qualification statements from experienced, qualified environmental firms to perform environmental assessments and prepare cleanup plans under the RPC's Brownfield Redevelopment Program.

There being no questions or objections, the Chairwoman call for a motion to approve the Brownfield Environmental Services Hazardous Sites with Aero Star in the Amount: \$ 152878.00 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Councilwoman Head and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**6. Consultant Selection:           Brownfield Environmental Services Petroleum Sites  
RPC Task: BF ENVIR SERV 2015-PET  
Amount \$152,878.00**

Mr. Brooks explained a Brownfield is a property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. As part of its commitment to sustainability and the utilization of existing infrastructure, through grants from the US Environmental Protection Agency's (EPA's) Brownfield and Land Revitalization Program, the Regional Planning Commission (RPC) facilitates the redevelopment of Brownfield sites in our member parishes by providing environmental assessments, cleanup plans and technical assistance. To accomplish this mission, RPC is soliciting qualification statements from experienced, qualified environmental firms to perform environmental assessments and prepare cleanup plans under the RPC's Brownfield Redevelopment Program.

There being no questions or objections, the Chairwoman call for a motion to approve the Brownfield Environmental Services Petroleum Sites with Providence in the Amount: \$ 152,878.00 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Councilwoman Head and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**7. Consideration:                    Consultant Selection:  
Wayfinding Signage Study Update for Downtown Development District  
RPC Task: A-2.16DDD  
Amount \$40,000**

Mr. Brooks explained the purpose of this plan is to update a wayfinding signage plan in coordination with the New Orleans Downtown Development District.

There being no questions or objections, the Chairwoman call for a motion to approve the Wayfinding Signage Study Update for Downtown Development District with Applied Wayfinding in the Amount: \$ 40,000 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Ronald Carrere and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**7. Consideration:                    Cooperative Endeavor Agreement: Downtown Development District and  
RPC to cost-share Task A-2.16 DDD Wayfinding Signage Study Update  
Amount: \$40,000**

Mr. Brooks explained the need for the CEA with the DDD. There being no questions or objections, the Chairwoman called for a motion to approve the CEA for the amount of \$40,000 with DDD and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by President Miller and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**11. Presentation:                    Adams & Reese  
By: Jeff Brooks**

Mr. Jeff Brooks spoke to the board the regarding the Transportation Bill and the Fast Act.

**12. Consideration:                    Public Comment Period**

The Chairwoman asked if there was any public comment. There was none.

**13. Consideration:                    Other Matters**

Mr. Rosesl presented the board an additional New Orleans TIP Amendment. There being no questions or objections, the Chairwoman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by President Yenni, seconded by Charles Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

There being no other matters to discuss, the Chairwoman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

***MINUTES***

**Regional Planning Commission  
For  
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes  
January 12, 2016**

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**Jefferson Parish:**

- Councilman At-Large Cynthia Lee Sheng
- Mayor John I. Shaddinger, Jr.
- Lee Giorgio
- Jack Stumpf

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- Councilmember At-Large Stacy Head
- Ronald Carrere

**Plaquemines Parish:**

- Mandrel Pansy

**St. Bernard Parish:**

**St. Tammany Parish:**

- Councilman Steve Stefancik
- Richard Kelley

**Tangipahoa Parish:**

- Mayor Pete Panepinto
- Dr. Bonnie Lewis

**DOTD**

- Secretary Shawn Wilson (designee: Chris Morvant)

Attendance: 18

Consultants:

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



**AGENDA**

1. Consideration: Approval of the December 8, 2015 minutes
2. Consideration: Committee Reports:
  - (a) Budget and Personnel Committee
  - (b) Other Committee Reports
3. Consideration: Financial Report
  - (a) Balance Sheet of Local Activities
  - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Consultant Selection:
  - Brownfield Environmental Services Hazardous Sites
  - RPC Task: BF ENVIR SERV 2015-HAZ
  - Amount \$152,878.00
8. Consideration: Consultant Selection:

Brownfield Environmental Services Petroleum Sites

RPC Task: BF ENVIR SERV 2015-PET

Amount \$152,878.00

9. Consideration: Consultant Selection:  
Wayfinding Signage Study Update for Downtown Development District  
RPC Task: A-2.16DDD  
Amount \$40,000
10. Consideration: Cooperative Endeavor Agreement: Downtown Development District and  
RPC to cost-share Task A-2.16 DDD Wayfinding Signage Study Update  
Amount: \$40,000
11. Consideration: Travel Request
12. Consideration: Contract Extensions
13. Consideration: Consultant Billings
14. Consideration: Public Comment Period
15. Consideration: Other Matters



The Chairwoman called the meeting to order and noted the existence of a quorum.

**1. Consideration: Approval of December 8, 2015 Minutes**

The minutes from the meeting on December 8, 2015 were approved upon a motion by Councilman Stefancik, seconded by Charles Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**2. Committee Reports: Committee Reports:**  
**(a) Budget and Personnel Committee**  
**(b) Other Committee Reports**

Mr. Silvey explained the Committee Reports would come under the Financial Report.

**3. Consideration: Financial Report**  
**(a) Balance Sheet of Local Activities**  
**(b) Monthly Budget Report**

Mr. Silvey referred the members to page 10 of the meeting packet for the balance sheet for the month ending November 30<sup>th</sup> 2015. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance) in the amount of \$1,752,958.97

There being no questions or objections, the Chairwoman called for a motion to approve the balance sheet of local activities. It was so moved by Councilman Stefancik, seconded by Charlie Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

Mr. Silvey explained on page 9 that there were no budget amendments.

- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**
- 7. Consideration: Consultant Selection:**

**Brownfield Environmental Services Hazardous Sites**

**RPC Task: BF ENVIR SERV 2015-HAZ**

**Amount \$152,878.00**

**8. Consideration:**

**Consultant Selection:**

**Brownfield Environmental Services Petroleum Sites**

**RPC Task: BF ENVIR SERV 2015-PET**

**Amount \$152,878.00**

**9. Consideration:**

**Consultant Selection:**

**Wayfinding Signage Study Update for Downtown Development District**

**RPC Task: A-2.16DDD**

**Amount \$40,000**

**10. Consideration:**

**Cooperative Endeavor Agreement: Downtown Development District and**

**RPC to cost-share Task A-2.16 DDD Wayfinding Signage Study Update**

**Amount: \$40,000**

Mr. Brooks requested concurrence of items 4-10 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairwoman called for a motion to approve items 4-10 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman Stefancik and seconded by Deputy Mayor Grant and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**11. Consideration: Travel Request**

Mr. Brooks informed the board there was no travel at this time.

**12. Consideration: Contract Extensions**

Mr. Brooks referred the members to page 13 for a list of contract extensions. There being no questions or objections, the Chairwoman called for a motion to approve the contract extensions. It was so moved by my President Yenni and seconded by President Miller, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**13. Consideration: Consultant Billings**

Mr. Silvey referred the members to a summary list of the consultant bills on page 14 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairwoman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley seconded by Councilwoman Cynthia Lee Sheng and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**14. Consideration: Public Comment Period**

The Chairwoman asked if there was any public comment. There was none.

**15. Consideration: Other Matters**

Mr. Rosesl presented the board an additional New Orleans TIP Amendment. There being no questions or objections, the Chairwoman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by President Yenni, seconded by President Miller and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

There being no other matters to discuss, the Chairwoman adjourned the meeting.

